

John Paul II Medication Policy

Parents are encouraged to give medications at home whenever possible.

Prescription medication to be administered by school personnel must be provided in a labeled container from the pharmacy or physician with the student's name, date, medication name, dosage, and frequency to be given. The school will keep a log of all administered medication. This log will include the day, time, and two initials of office/staff personnel who were present when prescription medications were administered.

A note signed by a parent/guardian must accompany the medication. The note must specify what dose the school personnel is responsible for administering. If the school does not have **written** permission, the dose must be given by the parent/guardian.

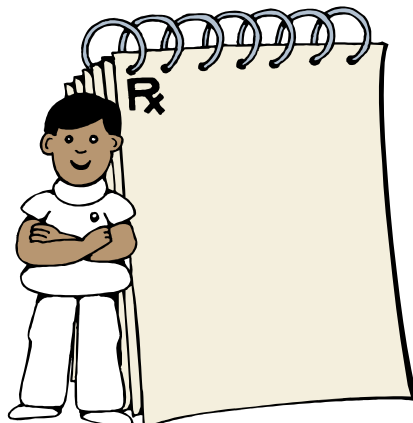
A parent/guardian or designated adult **MUST** deliver the medication to the school. All prescription medications will be counted by the parent and a school staff person and documented.

If an increase or decrease in medication dosage is required, the doctor's office must fax the requested changes. John Paul II's fax number is 995-0378.

NON-PRESCRIPTION MEDICATION SUCH AS ACETAMINOPHEN OR WETTING DROPS WILL NO LONGER BE PROVIDED BY THE SCHOOL.

If your child needs a non-prescription medication, he/she may bring this medication to the office in the morning in the original, labeled container with a note from the parent as to the dosage to be given. This medication will be marked with the student's name and kept in the school office. The school will keep a log of all administered medication.

If a student needs to carry an inhaler(s), the parent must send a note that indicates the approval for self-administration. Parents need to properly label the inhaler. The school will not keep a log for this medication.



Year _____