

## John Paul II Tuition Policy

John Paul II provides quality Catholic education through the efforts of our parish priests, faculty, staff, parent organization, volunteers, parish community, and most of all, through the many sacrifices made by the parents/guardians of the children enrolled here.

Tuition is determined in the spring for the following school year. John Paul II also may impose fees for other items, such as co-curricular activities, field trips, books, and registration. This information is communicated to the school parents/guardians.

In justice to all parents and the parish community, parents are expected to keep tuition payments up to date. Both parents are jointly responsible for tuition and other fees charged by John Paul II. The Administration reviews the tuition records on a monthly basis. Written notices will be sent for tuition that is not current. If tuition is still not received, the Principal will call the parent to see what arrangements can be made. The student report card will not be released if the tuition account has an outstanding balance unless the parent has met and made suitable arrangements with the Principal. In addition, John Paul II reserves the right to take further action, up to and including dismissal and withholding of school records, if tuition payments are not timely made. Parents on a 12-month payment plan must leave post-dated checks for June, July, and August in the school office before the end of the school year or their child's report card will not be released. Parents must contact the principal if this arrangement is not possible.

- ❖ **There will be a \$20 fee assessed for every Non-Sufficient Funds check returned to the John Paul II School Office.**

### Tuition Payment Schedule

Monthly tuition is due the first day of every month starting in September.  
Quarterly tuition is due the first day of the designated quarter.

Please contact the Principal if tuition payments ever become a problem.

John Paul II is committed to the principle that no Holy Family or Holy Spirit Parish child will ever be refused attendance at John Paul II Elementary because of the inability to pay tuition. If a Holy Family or Holy Spirit family cannot afford to pay tuition, there are several possible options. **These options apply to students Kindergarten through 6<sup>th</sup> grade only.**

1. Families may apply for a reduction in the amount of tuition to be paid.
2. Families may apply for Tuition Assistance Services. All families that apply for this service must also apply for free/reduced meals.
3. Reduced tuition is only available to registered members of Holy Family and Holy Spirit Parishes.

If families wish to make an application for any of these options, they should see the Principal or Business Manager for the proper forms.